

## Flood Response: Applicant Briefings for Public Assistance Scheduled

The Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) would like to make you aware of Applicant Briefings for the newly declared federal disaster and corresponding deadlines. The Applicant Briefings serve to inform and educate potential applicants about FEMA's Public Assistance Program. **The briefings are for municipalities, cities, towns, local public authorities, school districts, intrastate districts, councils of governments (regardless of whether incorporated as nonprofit corporations under state law), regional and interstate government entities, agencies or instrumentalities of local governments, state-recognized Tribes and special districts established under State law impacted by this flood event.** Please be advised of the following statewide schedule:

Event 4263-DR, PA-Applicant Briefings, GOHSEP				
Date	Time	Region	Location	Location POC
3/30/2016	9:00 AM	9	Tangipahoa Parish Courthouse Annex, 206 E Mulberry, Amite, Louisiana 70422.	Dawson 985-748-3211
3/30/2016	1:00 PM	2	20355 Government Blvd. Suite D, Livingston, LA 70754	Office (225) 686-3066
3/31/2016	10:00 AM	7	Sheriff's Substation, 2510 Viking Dr, Bossier City, LA 71111	Jennifer Reynolds 318-464-5060
3/31/2016	2:00 PM	7	Caddo EOC, 1144 Texas Avenue, Downtown Shreveport 71101	Jennifer Reynolds 318-464-5060
4/1/2016	10:00 AM	8	Ouachita Parish Fire Assembly Room located at 1000 New Natchitoches Road, West Monroe, LA 71292	Office, 318-322-2641
4/5/2016	10:00 AM	5	1200 Horridge St, Vinton, LA 70668	Doug 225-405-9174
4/5/2016	1:00 PM	5	DeRidder 911, 410 Bolivar Bishop Dr, DeRidder, LA 70634	Doug 225-405-9174
4/5/2016	3:30 PM	5	Allen Parish Sheriff Office, 7340 Hwy 26 W, Oberlin, LA 70655	Doug 225-405-9174
4/6/2016	10:00 AM	6	Natchitoches Arts Center, 716 Second Street, Natchitoches, LA 71457	Teresa Basco, 225.715.3207
4/6/2016	1:15 PM	6	Rapides Parish Courthouse, Police Jury Room, 2nd Floor, 701 Murray Street, Alexandria, LA 71301	Teresa Basco, 225.715.3207

Note: This is a declaration for Emergency Work and Debris Removal only. Permanent Work damages will be evaluated and a separate declaration request made for each qualifying parish, which has not been determined as of this publication.

### IMPORTANT PUBLIC ASSISTANCE DEADLINES AND DETAILS

March 13, 2016 for the Initial Group (seven parishes) **RPA deadline April 12, 2016:** Bossier, Claiborne, Grant, Morehouse, Ouachita, Richland, Webster

March 14, 2016 for the Second Group (sixteen parishes) **RPA deadline April 13, 2016:** Beauregard, Bienville, Caddo, Caldwell, DeSoto, LaSalle, Livingston, Madison, Natchitoches, St. Tammany, Tangipahoa, Union, Vernon, Washington, West Carroll, Winn

March 17, 2016 for the Third Group (three parishes) **RPA deadline April 16, 2016:** Allen, Ascension, and Calcasieu This declaration makes FEMA Public Assistance funding available for eligible applicants within the affected areas for Cat A (Debris Removal) and Cat B (Emergency Protective Measures). The details of this declaration are as follows:

<b>State:</b> Louisiana	<b>Federal #:</b> FEMA-DR-4263	<b>Incident:</b> Louisiana Severe Storms and Flooding	<b>Incident Period:</b> March 8, 2016, and continuing
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Additional parishes and categories may be considered for addition to this declaration subject to qualifying damage assessments.

The President's approval makes federal funding possible to state, tribes, and eligible local governments and certain private nonprofit organizations (PNP) on a cost sharing basis for emergency work to protect against the rising flood waters in the approved parishes and for debris removal in those parishes.

#### **How to submit Request for Public Assistance (RPA)**

For those parishes (and other eligible applicants located therein) that have already been approved for assistance (or those that may be subsequently approved) and have sustained costs due to emergency work and/or debris removal and wish to seek Public Assistance funding, you must submit a Request for Public Assistance (RPA) within 30 days of the stated declaration date, you can file your RPA as follows:

1. Go to our website: [www.LouisianaPA.com](http://www.LouisianaPA.com)
2. If you are a first-time applicant for FEMA Public Assistance:
  - Click on the RESOURCES tab, scroll down and access the LouisianaPA.com Applicant Access Forms
  - First, complete the New Applicant Form AND LouisianaPA.com Applicant Access Form. Once completed please email both to [la.pa@la.gov](mailto:la.pa@la.gov).
  - You will be contacted to confirm your registration and then follow the instructions below.
3. If/when you have an existing LAPA account;
  - Login to your Account.
  - After login, go to your Applicant You Represent Box on the right of the screen and click the New Request for Assistance link.
  - A Create New Request for Assistance Box will open.

- In the Grant field select the disaster.
- Next select a user from the drop down field or create a new one in the Primary, Alternate and Authorized Contact fields.
- If you are a PNP you will fill out the PNP questionnaire that appears in your form. PNPs are required to submit the following information with their RPA: Tax exempt certificate and organization charter or by laws. These items should be scanned and attached to your RPA.
- Click Create once you have completed the form.

#### **RPA Deadlines:**

- Initial Group of approved parishes (seven) is: April 12, 2016
- Second Group of approved parishes (sixteen) is: April 13, 2016
- Third Group of approved parishes (three) is: April 16, 2016

Should you need assistance on this matter, please email [RPA.help@la.gov](mailto:RPA.help@la.gov) or call 225.315.7227. As defined in FEMA's Public Assistance Handbook, Emergency Protective Measures eligible for reimbursement under Categories A & B, include:

- Warning of risks and hazards
- Search and rescue
- Emergency evacuations
- Emergency mass care
- Rescue, evacuation, transportation, care, shelter, and essential needs
- for humans affected by the outbreak and spread of an influenza pandemic
- Protection for an eligible facility
- Security in the disaster area
- Provision of food, water, ice, and other essential items at central distribution points
- Temporary generators for facilities that provide health and safety services
- Rescue, care, shelter, and essential needs for household pets and service animals if claimed by a State or local government
- Temporary facilities for schools and essential community services
- Emergency operations centers to coordinate and direct the response to a disaster
- Demolition and removal of public and private buildings and structures that pose an immediate threat to the safety of the general public
- Removal of health and safety hazards

- Construction of emergency protection measures to protect lives or improved property (for example, temporary levees)
- Emergency measures to prevent further damage to an otherwise eligible facility (for example, boarding windows)
- Restoration of access
- Inspections if necessary to determine whether structures pose an immediate threat to public health or safety

Debris Removal includes:

- The removal and disposal of trees and woody debris, building components or contents, sand, mud, silt, sand and gravel, etc.
- Debris removal monitoring

**We would like to request that Parish OHSEP Directors help identify those eligible applicants that performed emergency activities in response to the flooding within the declared parishes and provide points of contact to GOHSEP by email at [RPA.help@la.gov](mailto:RPA.help@la.gov) or call 225.267-2536.**

Please have available all necessary documentation to support your Force Account Labor (FAL), Force Account Equipment (FAE) and, Force Account Materials (FAM) supplies and contracts that were used to support your response to this event. The event period has been defined as between March 8, 2016, and continuing. Eligible expenses incurred during that period will be eligible for reimbursement of up to 75% under the Stafford Act.

For those parishes that are not included in current declaration, we will notify you as soon as we receive approval for your parish.

**Note: This is a declaration for Emergency Work and Debris Removal only. Permanent Work damages will be evaluated and a separate declaration request made for each qualifying parish, which has not been determined as of this publication.**